Sample Welcome Message

Dear (course code) students,

Welcome to (name of course)!

The goal of this course is for you to come away from it knowing how amazing (insert topic) is.

The course is arranged with (# of lecture hours, assignments, quizzes) each week. During this course, we will examine (topic a), look closer at (topic b), and learn how to (insert example of practical knowledge).

The textbook, (insert title here), is voluntary to purchase, but we highly recommend it. (Mention here how the textbook material ties into the course: Are there exam questions from it? Does the textbook feature studies that will help deepen understanding for class discussions?).

The course website (Brightspace) is now available and the course outline has now been posted. I strongly encourage you to take a read through, then complete the syllabus quiz (for a bonus percent!). This is to help you familiarize yourself with the course material and important dates in our course.

This past year has been a strange experience for most of us, and the shift to online teaching has been a big adjustment. I am hosting online student hours (see course outline), so please drop in and introduce yourself! I am looking forward to meeting all of you.

Your TAs and I are looking forward to learning together this term. Until then, make the most your summer!

Best,

Your name (and TAs, if you wish)